

INSTRUCTIONS FOR CANDIDATES

Important Information prior taking Action on Portal

| | |
|----|--|
| 1. | <ul style="list-style-type: none">• It is mandatory for the candidates to register through the official counselling online portal to be able to obtain seats to be allocated through AISSAC in any of the existing Sainik Schools or New Sainik Schools. |
| 2. | <ul style="list-style-type: none">• Candidates and their parents/legal guardians are required to carefully read and understand the Instructions, Notices, and Standard Operating Procedures (SOPs) issued on the portal from time to time and to complete the e-Counselling process themselves.• User credentials created by candidate on counselling portal should not be shared with anyone. |
| 3. | <ul style="list-style-type: none">• Candidates must be in possession of their AISSEE-2026 admit card and have access to the mobile number and email ID used for registration on the NTA portal for completing registration on the counselling portal. |
| 4. | <ul style="list-style-type: none">• No e-counselling cells or agents have been authorised by the Sainik Schools Society for the conduct of e-counselling.• No agency other than AISSAC/ SSS is responsible for seat allocation to the seats at existing and approved New Sainik Schools. Candidates seeking information/assistance from any agency/ agent other than authorised by AISSAC/ SSS shall be doing so at their own risk and cost.• The counselling process is free of cost for all candidates.• The Sainik Schools Society and the Sainik Schools/New Sainik Schools shall not be responsible or liable for any unauthorised actions undertaken in this regard. |

REGISTRATION ON PORTAL (MANDATORY)

STEP - I

<https://pesa.ncog.gov.in/sainikshoolecounselling/>

The screenshot shows the homepage of the All India Sainik Schools Admission Counselling (AISSAC) 2025 portal. The URL <https://pesa.ncog.gov.in/sainikshoolecounselling/> is highlighted in a blue box. The page features a navigation bar with 'Home', 'Counselling Process', 'Notices', and 'Sign In'. A 'Latest News' section contains a notification about registration dates. Below are three main content areas: 'Latest News/Event' with a video tutorial link, 'Introduction' with a description of the SSS, and 'Candidate Activities' with a 'New Registration' button highlighted by a red box.

1. Type the URL "<https://pesa.ncog.gov.in/sainikshoolecounselling/>" in the browser. **Alternatively**, you can search '**AISSAC**' on any search engine to be directed to this counselling website.
2. Click on '**New Registration**', to start the registration process.

STEP - II

The screenshot displays the 'New Registration' page on the AISSEE portal. The URL is <https://pesa.ncog.gov.in/sainikschoolecounseling/>. The page title is 'New Registration'. The form contains the following elements:

- AISSEE Application Number ***: A text input field containing '251819999999'. A red box labeled 'A' highlights this field.
- Verify**: A green button next to the application number field, highlighted by a green box labeled 'B'.
- Email ID**: A text input field containing 'test@test.com'. Below it, a red note says '(registered during AISSEE 2025)'. A purple bracket labeled 'C' groups this field with the mobile number field.
- Mobile No**: A text input field containing '1234567890'. Below it, a red note says '(registered during AISSEE 2025)'. A purple bracket labeled 'C' groups this field with the email ID field.
- Send OTP**: A blue button below the mobile number field, highlighted by a blue box labeled 'D'.
- Instruction**: A yellow box containing the text: 'OTP has been sent on mobile number and email ID both registered in AISSEE 2025 registration'.
- Back** and **Clear**: Two buttons at the bottom of the form.

3. From your AISSEE-2026 admit card, please find your application number and type-in the application No. **(A)**
4. Click on 'Verify Button'. **(B)**
5. Email-id & Mobile No registered during AISSEE-2026 would appear '**Automatically**' from portal. **(C)**
6. Click on '**Send OTP**', which would generate an OTP, visible on your registered mobile no/ email id. **(D)**

STEP - III

Instruction

- OTP has been sent on mobile number and email ID both registered in AISSEE 2025 registration

Enter OTP *

Verify OTP

Set Password *

(Please Set Password for further sign in)

Re-Confirm Password *

1) Password should be a mix of alphabets, numerals and special characters (\$B^@\|&%_~!*) without any space in between.
2) Password must contain both upper and lowercase letters.
3) Password length should be between 8 to 28 characters.

Back **Clear** **Submit**

7. Once you receive the OTP, type the OTP and click on '**Verify OTP**'. (E)
8. Once OTP is verified, you will be able to set your '**unique password**' for logging in. (F)
9. Click on '**Submit**'. (G)

STEP - IV

The screenshot shows the 'Sign In' page for the All India Sainik Schools Admission Counselling (AISAC) 2025. The page includes a navigation bar with 'Home', 'Counselling Process', and 'Notices' links, and a 'Sign In' button. The main content area is divided into two sections. On the left, there is a blue box titled 'IMPORTANT INSTRUCTIONS' with a list of guidelines and the Ministry of Defence logo. On the right, there are three input fields: 'Username *' containing '251819000000' (annotated with a red 'H'), 'Password *' (annotated with a green 'J'), and 'Captcha *' containing 'VUGb5' (annotated with a pink 'K' and a pink arrow pointing to the captcha). Below the captcha is a yellow 'Instructions' box stating 'For Candidates The Username is AISSEE Application No.'. At the bottom right, there is a 'Sign In' button (annotated with a blue 'L').

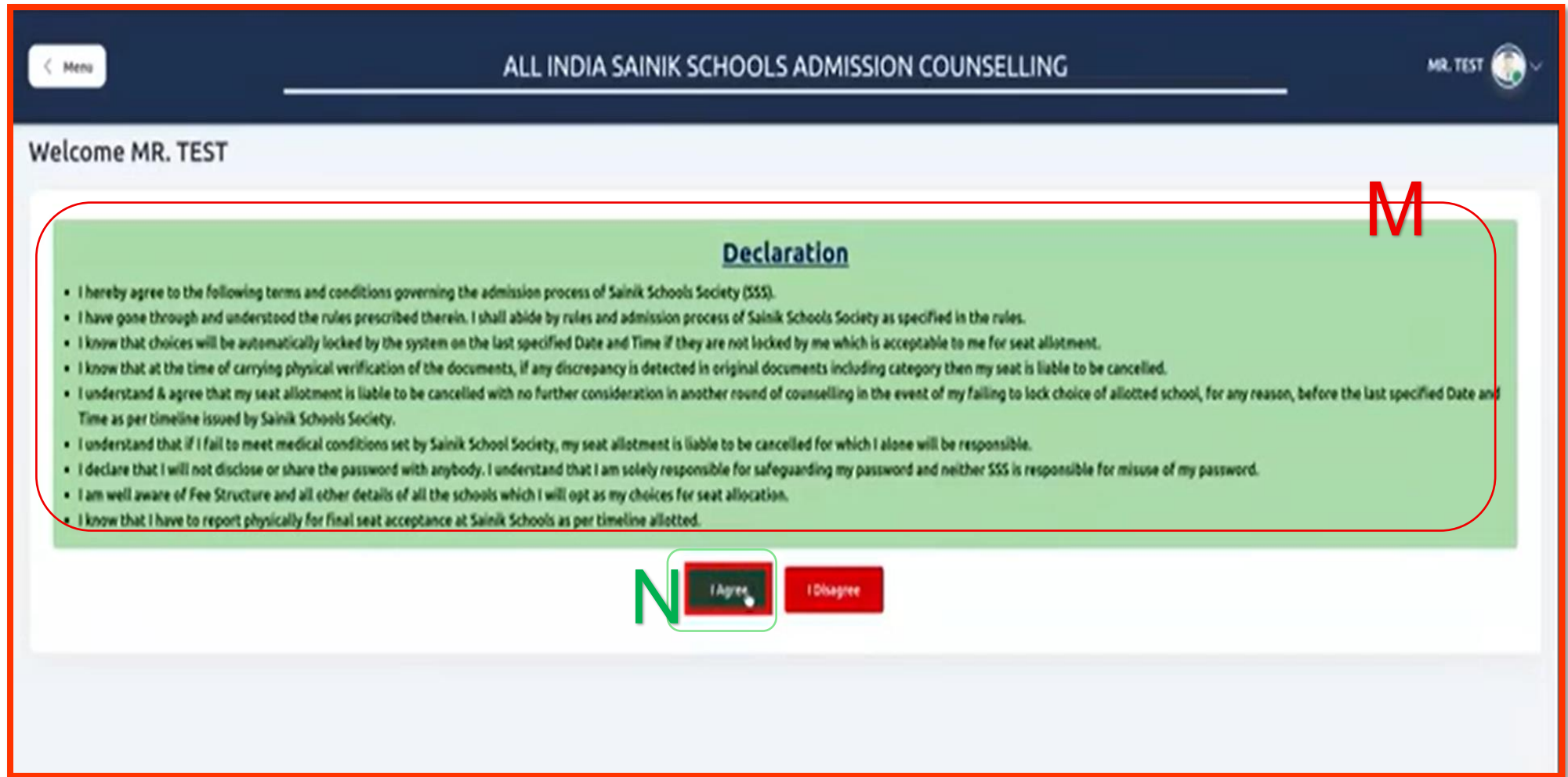
10. Type your AISSEE-2026 application number as the 'Username'. (H)

11. Type the 'unique password' set by you. (J)

12. Type the security captcha as visible on your screen. (K)

13. Click on 'Sign-in'. (L)

STEP - V



The screenshot shows the user interface of the ALL INDIA SAINIK SCHOOLS ADMISSION COUNSELLING portal. At the top, there is a dark blue header with a 'Menu' button on the left, the title 'ALL INDIA SAINIK SCHOOLS ADMISSION COUNSELLING' in the center, and the user's name 'MR. TEST' and profile picture on the right. Below the header, a light blue banner says 'Welcome MR. TEST'. The main content area is a green box titled 'Declaration' containing a list of terms and conditions. At the bottom of the green box, there are two buttons: 'I Agree' (highlighted with a green box and a green 'N' to its left) and 'I Disagree' (highlighted with a red box and a red 'M' to its right).

ALL INDIA SAINIK SCHOOLS ADMISSION COUNSELLING

MR. TEST

Welcome MR. TEST

Declaration

- I hereby agree to the following terms and conditions governing the admission process of Sainik Schools Society (SSS).
- I have gone through and understood the rules prescribed therein. I shall abide by rules and admission process of Sainik Schools Society as specified in the rules.
- I know that choices will be automatically locked by the system on the last specified Date and Time if they are not locked by me which is acceptable to me for seat allotment.
- I know that at the time of carrying physical verification of the documents, if any discrepancy is detected in original documents including category then my seat is liable to be cancelled.
- I understand & agree that my seat allotment is liable to be cancelled with no further consideration in another round of counselling in the event of my failing to lock choice of allotted school, for any reason, before the last specified Date and Time as per timeline issued by Sainik Schools Society.
- I understand that if I fail to meet medical conditions set by Sainik School Society, my seat allotment is liable to be cancelled for which I alone will be responsible.
- I declare that I will not disclose or share the password with anybody. I understand that I am solely responsible for safeguarding my password and neither SSS is responsible for misuse of my password.
- I am well aware of Fee Structure and all other details of all the schools which I will opt as my choices for seat allocation.
- I know that I have to report physically for final seat acceptance at Sainik Schools as per timeline allotted.

N I Agree I Disagree **M**

14. Read the instructions in the declaration given carefully. (M)

15. Click on 'I Agree'. (N)

STEP - VI

The screenshot shows a web browser window with the URL <https://pesa.ncog.gov.in/sainikschoolecounselling/>. The page title is "ALL INDIA SAINIK SCHOOLS ADMISSION COUNSELLING". The user is logged in as "MR. TEST".

My Profile

Personal Details

| | | |
|----------------|----------------|----------------|
| Candidate Name | Father Name | Mother Name |
| MR. TEST | FATHER OF TEST | MOTHER OF TEST |
| Category | Date Of Birth | Class |
| CATEGORY | 09/11/2013 | Class VI |
| Gender | Domicile | AR / CG |
| BOY | NAME OF STATE | |

AISSEE Details

| | | |
|---|---------|--------------------------------------|
| AISSEE Application No | AI Rank | Candidate Marks |
| 251819999999 | 0 | 0 |
| Combination Opted During AISSEE-2025 Registration | Result | Combination Considered For Admission |
| | | |

14. Please check your personal particulars.

15. **Result/ AI Rank/ Marks column** would be updated, post declaration of results by NTA.

16. Link for step-by-step process of registration process through a detailed video is <https://youtu.be/f7fqc4NqzFM>.

CORRECTIONS OF PARTICULARS ON PORTAL (NOT MANDATORY)

| | | |
|---|----|--|
| <u>Important Information prior taking Action on Portal</u> | 1. | <ul style="list-style-type: none">It is not mandatory for the candidates to correct their personal particulars on the counselling online portal. |
| | 2. | <ul style="list-style-type: none">This is a one-time activity; once exercised, it shall be final and cannot be modified or reversed. |
| | 3. | <ul style="list-style-type: none">This correction window is provided to those candidates who wish to amend their particulars, against those registered by them at the time of NTAs registration for AISSEE. |
| | 4. | <ul style="list-style-type: none">Candidates can only amend their Gender, Category or Domicile in this window.No other personal particulars can be amended. |

INSTRUCTIONS FOR CANDIDATES

ALL INDIA SAINIK SCHOOLS ADMISSION COUNSELLING

MR. BHUV...

Correction Window

Personal Details As Per NTA

| | | |
|----------------|-------------|-------------|
| Candidate Name | Father Name | Mother Name |
| TEST | TEST | TEST |
| Date Of Birth | Class | AR / CG |
| 25/03/2014 | Class VI | |
| Category | Gender | Domicile |
| General | BOY | KERALA |

The default personal details, as registered by you, during AISSEE registration at NTA's portal is shown above. You can choose to change these details. Please read below mentioned details carefully.

Personal Details for AISSAC

| | | |
|----------|--------|----------|
| Category | Gender | Domicile |
| General | BOY | KERALA |

Declaration Box

Important Instructions

- This is a **one-time activity** to be undertaken by you.
- Please **exercise due diligence on this step**.
- If no action is taken by you, till correction window closure date, then your details registered during NTA would be considered as your final decision.
- If you do not wish to change your personal details shown above, please **click on "Declaration Box"** on left and thereafter **click on "Submit" Button on right**.
- If you wish to change your personal details shown above, please **make changes above through drop-down menu** and thereafter please **click on "Declaration Box"** on left and thereafter **click on "Submit" Button on right**.
- Once, you have clicked on submit button, the details would be considered as your final decision.

Button

1. Please Click on '**Correction Window**'. (A)
2. Please verify your personal particulars as per NTAs data. (B)
3. The details which require amendment at your end can be amended by clicking on relevant box. (C)
4. Once changes are undertaken by you, click on '**Declaration Box**' (D) and then Click on '**Submit**'. (E)
5. Link for step-by-step process of registration process through a detailed video is <https://youtu.be/LdsEV0ZQ-LI> .